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# Jacob Morgan

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www.iamjacobmorgan.weebly.com

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## PROFESSIONAL SUMMARY

Seasoned Recreational Leader/teacher focused on developing a robust and successful schedule. Successful at promoting and directing all types of activities for wrestling and camp participants. Eager to dedicate advanced knowledge through technology and skills developed over 17 years of experience to each exciting new position. Maintain discipline and safety while providing participants with a fun and engaging experience. Prepared to apply my experience and skills to a position with a progressive organization that will allow me to grow.

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## SKILLS

- Process improvement
- Facilities management
- Activity planning
- Supervision
- Safety standards and protocols
- Relationship development
- Problem resolution
- Classroom instruction

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## ACCOMPLISHMENTS

- Organized Military Appreciation Day for the University of Mary Wrestling Team.
- Current Student-Athlete at the University of Mary on the Wrestling Team.
- Earned the Dean's list at the University of Mary for three consecutive years.
- Earned Academic All-Conference selection through the NSIC in 2021&2022.
- Placed as Academic All-American NCAA DII, 2021 & 2022.

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## WORK HISTORY

### **Visitor Services Assistant, Audience Engagement & Museum Division - May 2022 to Present**

#### **North Dakota Heritage Center & State Museum - Bismarck, ND**

- Developed a reputation for punctuality and hard work.
- Directed guests to the correct location using map layouts that I documented, and I answered questions about the facility's amenities.
- Followed all health and sanitation rules and regulations.
- Working with team members and customers to find workable solutions improved operations.
- Answered questions from visitors about current and upcoming events at the facility.

### **Visitors Services Assistant - May 2022 to Present**

#### **Former Governor's Mansion State Historic Site - Bismarck, ND**

- Had an excellent attendance record and was always on time for work.
- Greeted guests with a smile and provided them with helpful, friendly service and important historical facts.
- Provided updates on current and upcoming events at the Former Governor's Mansion and other historical sites.
- Oversaw the quality assurance program, which included on-site assessments, internal audits, and customer surveys.
- Keep records of guest attendance.
- Ensure property security, by following opening and closing protocols.

### **Kids Club Counselor - October 2021 to May 2022**

#### **Grace Lutheran Brethren Church - Bismarck, ND**

- Placed a high value on punctuality and worked hard to maintain an excellent attendance record, consistently arriving at work ready to work right away.
- Organized and maintained athletic and game equipment and facilities.
- Kept track of allergies and dietary restrictions, ensuring that campers received the proper meals and snacks.
- Planned and managed learning-focused, imaginative, and play-oriented activities for kids aged 5-15.
- Kept an eye on the entrances and exits to ensure a safe and orderly environment.
- Taught children how to make paintings, drawings, paper crafts, and decorations as well as other crafts and activities to help them develop their gross and fine motor skills.

**AVID Tutor - October 2019 to April 2021****Bismarck Public Schools Adm - Bismarck, ND**

- Helped kids with their daily homework assignments by identifying and removing roadblocks to success.
- Helped students gain confidence through careful instruction in AVID classrooms with the use of positive reinforcement strategies.
- Devised effective learning plans to address the strengths and weaknesses of students' writing abilities.
- Identified students who had math anxiety disorders or other learning difficulties and referred them to the appropriate professionals for assistance.

**Head Wrestling Camp Counselor - June 2020 to June 2022****Sidney High School - Sidney, MT**

- Assisted with clerical tasks such as registering participants and responding to specific event inquiries.
- Gave staff members training on how to run events and follow safety procedures.
- Gave clear instructions to activity and program participants to ensure their enjoyment and safety. Oversaw wrestling drills and fitness circuits to help athletes improve their coordination and performance.
- Worked with struggling campers one-on-one to help them regain confidence and resolve issues during matches.
- Advocated for stretching, mobility work, and proper form to assist athletes in safely increasing their strength through a variety of training methods.

**Head Wrestling Camp Counselor - July 2019 to July 2022****Billings Central Catholic High School - Billings, MT**

- Planned weekly activities for the assigned group and facilitated smooth transitions so that everyone arrived on time.
- Used thoughtful solutions to resolve conflicts between campers.
- Oversaw camper activities to address behavioral issues while also encouraging fun, safety, and inclusivity.
- Coordinated and led wrestling training, technique, and timed activities for both small and large groups.
- Considered participants' abilities, needs, and interests when planning events and programs.
- Instructed participants on the goals, procedures, and safety considerations for each activity in order to ensure that all campers had a positive experience.

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**EDUCATION**

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**Social Studies Education - Some college (No degree) University of Mary - Bismarck, ND**

- Pursuing a Minor in History
- Will graduate in Spring 2023

**High School - 2019****Billings Central Catholic High School - Billings, MT**